



University of Wisconsin
**SCHOOL OF MEDICINE
AND PUBLIC HEALTH**



SEARCHING FOR EXCELLENCE & DIVERSITY A Workshop for Faculty Search Committees in SMPH

If you are hiring new faculty this year, please plan to participate in WISELI's workshop for faculty search committees. You may participate in the session conducted in collaboration with the School of Medicine and Public Health for search committees in the health sciences – or, if the date is not convenient, in any of the campus-wide sessions. The workshops are described [on our website](#) and are offered on several dates as listed below. Decisions about whether to conduct workshops virtually or in-person will be made close to the workshop dates.

NEW THIS YEAR:

1. Prior to participating in the workshop, search committee members should complete our [new online module](#). It includes content, advice, and exercises on “Running and Effective and Efficient Search Committee” and provides a tool for writing and assessing the Position Vacancy Listing (PVL). Ideally, a search committee should collectively review, discuss, and engage in the online module together – but it is possible to complete individually.
2. All workshops will be offered as a single 3-hour session. (Previously the workshop was presented as a series of two 2-hour sessions.)

RETURNING:

We are again offering a “Refresher/Update” session for faculty and staff who have participated in at least two complete workshop series during previous years. [See our website](#) for more information. Participants in the “Refresher/Update” session should also engage in the [new online module](#) described above.

WHO SHOULD ATTEND: Faculty search committee chairs; Members of faculty search committees; Department chairs; Administrators assisting faculty search committees.

SCHEDULE AND REGISTRATION:

To maximize scheduling flexibility, the workshop is offered on multiple dates (listed below).

Registration is required. [Please follow this link](#) to find registration links for each session.

- **Health Sciences:** Monday, September 13, 12:30-3:30pm
- **Campus wide:** Thursday, September 23, 1:00-4:00pm
- **Campus wide:** Friday, October 8, 9:00am-12:00noon
- **Campus wide:** Tuesday, October 26, 9:00am-12noon

Refresher/Update Session: Friday, October 15, 9:30-11:30am

QUESTIONS: Please contact Eve Fine (efine@wisc.edu)