I. Purpose

The purpose of this policy is to ensure that UW SMPH medical students receive due process in the event that allegations warranting disciplinary action are made against them.

II. Definitions

Student Promotion and Academic Review Committee (SPARC): The faculty and staff committee charged with monitoring performance of all medical students and reviewing those medical students who fail to meet academic or professional standards or requirements

Educational Policy & Curriculum Committee (EPCC): The faculty committee responsible for authoring and oversight of the medical degree curriculum and the program-specific academic policies that govern it and its students

III. Policy

1. Medical students are entitled to a fair, formal, and consistently followed procedure for any action that may affect their status as medical students.
2. Medical students will receive timely notice if allegations are made against them, including any supporting evidence.
3. If an allegation results in formal review by the SPC, medical students will again be promptly notified.
4. Medical students have the right to appear at any hearing where adverse action may be taken against them.
5. Medical students have the right to present information relevant to their case, including presenting witnesses, and students may question any adverse witnesses.
6. Decisions by the SPC will be communicated to medical students as soon as they have been made.
7. Medical students who receive an adverse decision from the SPC have the right to appeal to the EPCC.
8. Information on the disciplinary action processes and due process rights shall be included in the Medical Student Handbook.
Link to Related Procedures

UW SMPH Student Handbook:

<table>
<thead>
<tr>
<th>Responsible Unit and Contact title</th>
<th>Academic Affairs – Student Services</th>
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<tbody>
<tr>
<td>Original date</td>
<td>Part of Medical Student Handbook since before 2005</td>
</tr>
<tr>
<td>Revision History/Prior replaced or revised policies</td>
<td>Approved by SMPH Academic Planning Council, May 2017</td>
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<tr>
<td>Next Review Date</td>
<td>2020</td>
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