Creating a Perm Residency PVL

To re-post a PVL for the filing of a Permanent Residency visa, follow these steps:

1. Create a new PVL by copying from the old PVL to create the new PVL. To do this, follow these steps:
   a. Pull up the original PVL in the PVL/RA system
   b. Click on ‘edit’ on the tool bar at the very top. There will be a drop down menu. Click on “Copy PVL”.
   c. Follow the steps as instructed by the system.

2. If the PVL is listed with several positions, make sure to change the newly created PVL to show 1 position (if only 1 of the positions was filled with a non-US citizen).

3. Record the original PVL number and the name of the person being hired in the comments section, and place the PVL in ‘division approved’ status.

4. The following wording must be put in the “Quals” tab, under “Additional Information” on the newly created PVL:

   i. A competitive recruitment and selection process was conducted for this employment opportunity and a U.S. worker was not selected. An application for Alien Employment Certification is being filed on behalf of an alien to fill the employment opportunity. Anyone with documentary evidence relative to the application, or available workers, wages and/or working conditions, may contact the Regional Certifying Office of the Department of Labor at the following address:

   U.S Department of Labor
   Employment and Training Administration
   Foreign Labor Certification National Processing Center
   Harris Tower
   233 Peachtree Street, Suite 410
   Atlanta GA 30303
   Phone: 404-893-0101
   Fax: 404-893-4642

5. After you create the new PVL, it needs to go through the regular approval process. Once it is placed in “Division Approved” status, it will be sent to me (Angie Rosas) in an email indicating it has been division approved. I then process the PVL to be approved, and once approved, I release the PVL and then cancel it 60 days later (or for however many days the standard posting requirement was). When I release the PVL, I send an email to Deb Ahlstedt to notify her.

NOTE: Recently, there have been two changes made to the process to avoid confusion. They are as follows:

1. The ‘assured consideration date’ will indicate the same day the PVL is released. Therefore, when the PVL appears on the website the assured consideration date will have passed by one day, and applicants will see that the PVL’s assured consideration date has passed.

2. The working title field will now state, “This position has been filled. Please see ‘additional information’ for details”. This language will be one of the first things applicants see.
Working title: 
THIS POSITION HAS BEEN FILLED. PLEASE SEE "ADDITIONAL INFORMATION" FOR DETAILS.

Official title: 
ASSISTANT PROFESSOR(C40NN)

Degree and area of specialization: 
Earned doctorate degree in mathematics education (or a closely related area) expected by start date.

Minimum number of years and type of relevant work experience: 
1. Earned doctorate degree in mathematics education (or a closely related area) expected by start date.
2. Experience teaching at the elementary, middle or secondary level, and with diverse populations is desirable.

Principal duties: 
Mathematics education faculty are engaged in active programs of research and professional development that support and provide research apprenticeships for 12 or more full time Ph.D. students. Research is integrated with teaching and curriculum development such that it plays a critical role in providing a focus for the development of innovative programs for undergraduate and graduate teacher education. We are seeking an individual who can contribute to maintaining the scope and quality of this program. Specific duties include:

1. Teach graduate and undergraduate courses in mathematics education.
2. Advise graduate and undergraduate students.
3. Engage in an active program of research and scholarship.
4. Provide leadership at the national, state, and university levels.
5. Collaborate with other faculty to maintain a program of leadership and excellence in research and teaching.
6. Provide service to the university, public, and profession.

Additional Information: 
"A competitive recruitment and selection process was conducted for this employment opportunity and a U.S. worker was not selected. An application for Alien Employment Certification is being filed on behalf of an alien to fill the employment opportunity. Anyone with documentary evidence relative to the application, or available workers, wages and/or working conditions, may contact the Regional Certifying Office of the Department of Labor at the following address:

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Fax: 404-893-4642"

A criminal background check will be conducted prior to hiring.

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Appointment type: Faculty
Department(s): EDUC/CURRIC & INSTR
Full time salary rate: Minimum $57,000 ACADEMIC (9 months)

http://www.ohr.wisc.edu/pvl/pv_062852.html
Depending on Qualifications

<table>
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<th>Appointment percent:</th>
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<tr>
<td>Anticipated begin date:</td>
<td>SEPTEMBER 18, 2009</td>
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<tr>
<td>Number of positions:</td>
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**TO ENSURE CONSIDERATION**
Application must be received by: SEPTEMBER 17, 2009

**HOW TO APPLY:**
Applications should include*: 1) letter of application; 2) curriculum vitae; 3) at least three letters of reference sent directly to the Search Committee Chair; 4) samples of scholarly writing; and 5) for recent doctoral students, a sample of the doctoral dissertation. The following website provides further information about the Mathematics Education area:
www.education.wisc.edu/ci/mathed/

Unless another application procedure has been specified above, please send resume and cover letter referring to Position Vacancy Listing #62852 to

**Eric Knuth**
Mathematics Education Search Committee Chair
Curriculum and Instruction
225 N. Mills St.
Madison WI 53706-1795

Phone: 608-263-4601
Fax: 608-263-9992
Email: knuth@education.wisc.edu

For TTY access, use WTRS 7-1-1 (if calling from within Wisconsin), or dial 1-800-947-3529, then enter the Contact's phone number above. (See http://www.hamiltonrelay.com/states/pdfs/wi_tty.pdf for further information.)

**NOTE:** Unless confidentiality is requested in writing, information regarding the names of applicants must be released upon request. Finalists cannot be guaranteed confidentiality.

**UW-Madison is an equal opportunity/affirmative action employer. We promote excellence through diversity and encourage all qualified individuals to apply.**

For more academic job opportunities at the University of Wisconsin-Madison please click on PVL HOME
For more information on the University of Wisconsin-Madison Office of Human Resources please click on OHR_HOME
For more information on the University of Wisconsin-Madison see our home page at UW_HOME
For UW Madison Campus Safety Information see UW_SAFETY_INFORMATION

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10/9/2009